

Requirements for Tourist Visa

-purpose to enter Namibia=Sightseeing-

Including to see your friends/family in Namibia

～If applying at the Embassy of Namibia, Tokyo

Remarks : Before coming /submitting your application to the Embassy, please make sure to have an appointment in advance via email : embassy@namibiatokyo.or.jp or telephone : 03-6426-5460.

☆**Please find the necessary documents from NO. 1 ~ 13.**

1. [Application form](#) ←Click the link for Application form

*Please make sure the applicant to sign and put the date on the bottom of the 2nd page in the application under the signature article.

*The signature should be **the same signature as the one on the applicant passport.**

*If you made mistakes, you need to cross with the two lines and sign beside that word.

(Example)  ~~Sightsing~~ Sightseeing

2. **Exact Amount** of the Visa Fee is Required.

Entering Namibia on or before	Sort of entry	How many days to be issued	Fee per person
31st March 2025	Single Entry *Embassy DOES NOT issue a multiple entry visa	Normal Speed *approx. 5 ~7 working days	6,000 YEN
		Express Service *approx.1~2 working days	9,000 YEN
1st April 2025		Normal Speed *approx. 5 ~7 working days	16,000 YEN
		Express Service *approx.1~3 working days	24,000 YEN

* Approx. length of the issuing visa is only for no problem/deficiency of the documentation and so on.

3. Passport Size Picture X 2

*Please make sure the applicant has placed own full name on the back side of the picture.

*Color, White background

4. Original Passport + the copy of the passport

*It should have more than 6 months' validity from the planned date of your entering to Namibia

*It should have 3 blank visa pages

*Submit not only the original passport but also the copy of the passport

5. English Schedule Itinerary

*This can be indicated in the motivation letter, refer to the sample.

6. A copy of English booking confirmations of flight/ship

*The whole itinerary flight/ship confirmation must be included, from the departure (*1 your country of residence – i.e. Japan, South Korea) to the destination (Namibia) and vice versa, and applicant's name also should be on the confirmation.

*Please put the applicant's name highlighted.

7. A copy of English booking confirmations of hotel / accommodation

*Applicant name should be on the reservation sheet for accommodation.

*Please put the applicant's name highlighted.

8. Bank Certificates(①&②) in English issued by a bank

① An original Bank certificate which is the latest bank balance

② The statements for the latest 6 months in English issued by a bank

*The amount on the bank balance certificate should be over \$1,000-

*The applicant's name should be on the certificate.

*The both(①&②) of the certificates should be issued by a bank with the bank stamp/ person in charge's signature

*If it is not possible to obtain the latest 6 months bank statements certificate issued by the bank, alternatively, submit a copy of the bankbook for the latest 6 months, however, please make sure to submit the original bank balance certificate in English issued by the bank with the bank stamp/ person in charge's signature as well.

9. A valid copy of Alien / Residence Card issued by Japanese Government

*Copy should be two sides (front side and back side).

*Those who live in Japan and come back to Japan after the Namibia trip.

*If you live in the Republic of Korea and go back to the Republic of Korea after the Namibia trip, and if you are not Korean, you need to submit a copy of Alien residence card/Residence Card by the Republic of Korean government.

10. A copy of Visa / Permit for the destination after Namibia

*If required by the next destination

11. An English motivation letter to visit Namibia

*Please refer to the [Motivation Letter Sample](#) ←Click the link for Motivation Letter Sample

12. ①Invitation Letter & ②[Deed of Surety Form](#) from your friends or family in Namibia

*If you go to Namibia to meet your friends or family in Namibia

*Together with **the inviter's passport copy / residential visa in Namibia**

*On ①, including, Inviter & Invitee's Name, Passport#, Date of Birth, Schedule to stay in Namibia, Inviter's Residential Address & telephone number in Namibia and the date of writing the letter

*The applicant also needs to fill in (A) 6 of page 2 on the application

13. [Power of Attorney Format](#) ←Click the link for Power of Attorney Format

*If submitting the application via the third party(an agent/a friend) in person, the Agent must present his/her original identity document and an uncertified copy of the same.

*If submitting the application via post, the Agent must submit a certified copy of his or her ID.

*The certification of the ID must not be older than 3 months.

If you live in Republic of Korea and wish to send your applications through a courier/delivery company, please kindly contact" embassy@nambiatokyo.or.jp ".

***1** If you live in Japan on the basis of the residential visa, the flight e-tickets you should submit are as the below example.

Japan⇔Namibia

i.e.) If your route to Namibia is as below, you need to submit the below TKT1-TKT6.

TKT 1.NARITA→HONG KONG

TKT 2.HONG KONG→JOHANNESBURG

TKT3. JOHANNESBURG→WINDHOEK TKT4.WINDHOEK→CAPE TOWN

TKT5.CAPE TOWN→LONDON HEATHROW

TKT6.LONDON HEATHROW→HANEDA